



ENROLLMENT POLICY

A. General Eligibility

Valor Classical Academy is open to any student who resides in the State of Indiana. In accordance with IC 20-24-5, Valor Classical Academy admits students of any disability, race, color, gender, national origin, religion, and ancestry to all the rights, privileges, programs, and activities generally accorded or made available to students at the school.

B. Number of Seats

Valor enrolls 54 students in each grade. For the 2023-2024 school year, the school will admit students in kindergarten through sixth grade. Typically, kindergarten and first grade will have three classes of no more than 18 students each, and second through sixth grades will have two classes of no more than 27 students each. Seventh through twelfth grades will be limited to 54 students each.

Limited Seats Available | Available seats will be limited in accordance with the school's Admission Priority Policy herein (C).

The Waitlist | When a grade receives more applicants than it has available seats, a Waitlist is created. At any time a seat becomes available, the seat will be offered to the next applicant on the Waitlist. Parents or guardians will be notified by email and must reply in accordance with the Timelines and Processes herein (D). The Waitlist carries over year after year and is ordered by the date of application and subject to the Admission Priority Policy herein (C).

C. Admission Priority Policy

As permitted under I.C. 20-24-5-5 (2021) et seq, Valor Classical Academy's Admission Priority Policy 1) limits new admissions to ensure re-enrollment for current students and to allow attendance for siblings of students (current and alumni) and 2) gives enrollment preference to the children of founders, board members, and employees so long as the number of students with enrollment preference is not more than 10% of the total student population.

When an Admission Priority application is received at any point during the school year, an available seat will be offered. When a seat isn't available, the applicant will be placed at the beginning of the Waitlist in the following order: siblings, children of the administration, faculty,

staff, board members, and founders. All applicants eligible for Admission Priority are subject to the Timelines Processes herein (E).

D. Online Applications Only

All applications must be received electronically through the school's online Admissions Portal, which is publicly accessible at valorclassicalacademy.org. For assistance with the application, please contact the school office office@valorclassicalacademy.org or call Valor's Head of School, Mr. Wright, 502-296-2095.

E. Timelines and Processes

All applications are subject to the Timelines and Processes herein.

Accepting a Seat Offer | Upon receiving notification by email of a seat offer, parents or guardians have three (3) days to accept the seat offer in the school's online Admissions Portal. **Failure to do so will forfeit the offer.** When the grade has a waitlist, the seat will be offered to the next applicant on the Waitlist.

Completing the Registration Checklist | Upon accepting a seat offer, parents or guardians have seven (7) days to complete the Registration Checklist in the school's online Admissions Portal. **Failure to do so will forfeit the offer.** After successful completion of the Registration Checklist, the school will notify parents or guardians that the applicant has been officially enrolled in Valor Classical Academy.

F. Early Enrollment

The number of seats available during this period is determined by the Admission Priority Policy herein (C).

Application Period | *8:00 am, Wednesday, May 17, 2023 to 8:00 pm, Wednesday, May 24, 2023*

All applications received during this period will be given equal consideration. When a grade receives more applicants than it has available seats, each applicant will be given an equal chance at admission through a Lottery. Seat offers will not be made before the Lottery is concluded.

The Lottery | *Friday, May 26, 2023, 10:00 am*

Only during Early Enrollment when a grade receives more applicants than it has available seats, a Lottery will be held after the Application Period to determine the order in which the available seats will be offered. The Lottery will be conducted by a software randomizer in a public meeting and is subject to the

Admission Priority Policy herein (C). When a sibling “wins the Lottery” in one grade, their siblings will also be offered a seat if one is available in their respective grade.

Applicants who do not receive a seat during the Lottery will be placed on the Waitlist in the order determined by the Lottery and subject to the Admission Priority Policy herein (C). Following the Lottery, parents or guardians will be notified of the results and are subject to the Timelines and Processes herein (E).

G. Open Enrollment

Application Period | *Monday, May 29, 2023, to October 6, 2023*

After Early Enrollment, the school will continue accepting applications and new student transfer requests beginning Monday, May 29, 2023, through Friday, October 6, 2023. During this Application Period, available seats will be offered in the order in which applications are received and subject to the Admission Priority Policy herein (C). If the applicant’s grade has a Waitlist, the applicant will be added to the Waitlist in the order in which their application was received and subject to the Admission Priority Policy herein (C).

H. Re-Enrollment

Current students who successfully confirm their Intent to Return during the Re-Enrollment Period ending February 23, 2024 and who complete the Re-enrollment Checklist by June 28, 2024, will retain their current seat in the school

Intent to Return Period | *January 8, 2024 to February 23, 2024*

During this period, students must confirm their Intent to Return in the school’s online Admissions Portal.

Re-Enrollment Checklist Deadline | *June 28, 2024*

Returning students must complete the Re-Enrollment Checklist in the school’s online Admissions Portal by Friday, June 28, 2024. **Failure to do so will forfeit the student’s seat.**

I. Special Enrollment

Early Admission to Kindergarten Policy | To be eligible for kindergarten admission, applicants must turn five (5) years old by August 1 of the academic year for which they seek enrollment. Parents who wish to enroll a child who turns five (5) years old from August 2 to October 1 of the enrollment year may apply in the school’s online Admissions Portal and complete the Registration

Checklist. However, their child's eligibility will be determined by a kindergarten readiness assessment administered by the school.

Enrollment after Expulsion Policy | If a student has been expelled from another school corporation, or expulsion proceedings have been initiated, and the student seeks to transfer to Valor Classical Academy, he or she will be considered for enrollment only if the student and guardians fully cooperate in providing a full record of the student's academic, disciplinary, and criminal records.

The student and a parent or guardian of the student will meet with a school administrator to discuss enrollment and the school's expectations regarding student performance and conduct.

Once all relevant information has been reviewed and an interview completed, the school's administration will decide whether to admit the student. Any offer of admission would be contingent upon entering a contract with Valor Classical Academy as permitted under I.C. 20-33-8-30 et seq. The student would be allowed to attend Valor Classical Academy only so long as he or she complies with the terms of this contract, which will remain in effect for the duration of the term for which the student had been expelled.

J. Withdrawal Policy

Students who wish to withdraw from Valor Classical Academy may do so at any time during the school year. An Exit Interview with a parent or guardian and a Valor administrator will be required to complete the process.